

EDUCATIONAL SERVICE CENTER OF MEDINA COUNTY
Organizational Meeting of January 9, 2023
124 West Washington Street, Medina, Ohio

CALL TO ORDER

President Pro Tempore Weglewski called the meeting to order at 6:16 p.m.

ROLL CALL & PLEDGE OF ALLEGIANCE

The following member was present for the roll call and the Pledge of Allegiance: Dr. Clarke, Mr. Consiglio, Mr. Matson, Mr. Ravanelli, and Mrs. Weglewski.

ELECTION OF BOARD PRESIDENT – CONDUCTED BY PRESIDENT PRO TEMPORE WEGLEWSKI

Dr. Clarke nominated Mrs. Weglewski for Board President for 2023. Dr. Clarke moved that the nominations be closed, and Mr. Consiglio seconded the motion.

VOTE: Dr. Clarke, yes; Mr. Consiglio, yes; Mr. Matson, yes; Mr. Ravanelli, yes; Mrs. Weglewski, yes.

Mrs. Weglewski was elected by a vote of 5 to 0.

ADMINISTRATION OF OATH OF OFFICE TO NEW ELECTED BOARD PRESIDENT BY TREASURER GREGORY

Mr. Gregory administered the oath of office to the newly elected Board President, Mrs. Weglewski. (Attachment A)

Mrs. Weglewski assumed role as Board President.

ELECTION OF BOARD VICE PRESIDENT – CONDUCTED BY BOARD PRESIDENT, CAROLYN WEGLEWSKI

Mrs. Weglewski nominated Mr. Ravanelli for Board Vice President for 2023. Mrs. Weglewski moved that the nominations be closed, and Dr. Clarke seconded the motion.

VOTE: Mrs. Weglewski, yes; Dr. Clarke, yes; Mr. Consiglio, yes; Mr. Matson, yes; Mr. Ravanelli, yes.

Mr. Ravanelli was elected by a vote of 5 to 0.

ADMINISTRATION OF OATH OF OFFICE TO NEWLY ELECTED VICE PRESIDENT BY TREASURER GREGORY

Mr. Gregory administered the oath of office to the newly elected Board Vice President, Mr. Ravanelli. (Attachment B)

23-01-01 Motion by Mr. Consiglio and seconded by Mr. Matson to establish a Board Service Fund in the amount of \$20,000.00 for 2023.

VOTE: Mr. Consiglio, yes; Mr. Matson, yes; Dr. Clarke, yes; Mr. Ravanelli, yes; Mrs. Weglewski, yes.

23-01-02 Motion by Mr. Matson and seconded by Mr. Consiglio to elect the following Board Liaison Members for 2023:

Mrs. Weglewski be appointed as OSBA/Legislative Liaison.

Mr. Ravanelli be appointed as Student Achievement Liaison.

Dr. Clarke be appointed as Business Advisory Council Liaison.

Mr. Consiglio be appointed as Records Commission Member.

Mrs. Weglewski and Mr. Matson be appointed as Policy Committee Members.

VOTE: Mr. Matson, yes; Mr. Consiglio, yes; Dr. Clarke, yes; Mr. Ravanelli, yes; Mrs. Weglewski, yes.

23-01-03 Motion by Dr. Clarke and seconded by Mr. Matson to approve entering into contracts with Squire Patton Boggs; McGown & Marling Co., L.P.A.; Peters Kalail & Markasis Co., L.P.A., and Bricker & Eckler for legal services and legal hotline, on an "as-needed" basis. (Attachment C, D, E and F)

VOTE: Dr. Clarke, yes; Mr. Matson, yes; Mr. Consiglio, yes; Mr. Ravanelli, yes; Mrs. Weglewski, yes.

23-01-04 Motion by Dr. Clarke and seconded by Mr. Ravanelli to designate the Treasurer as the legal signature for payroll, general fund, and miscellaneous checks.

VOTE: Dr. Clarke, yes; Mr. Ravanelli, yes; Mr. Consiglio, yes; Mr. Matson, yes; Mrs. Weglewski, yes.

23-01-05 Motion by Mr. Matson and seconded by Mr. Consiglio to grant the Treasurer within the Board adopted Investment Policy authority to invest available funds during the 2023 calendar year.

VOTE: Mr. Matson, yes; Mr. Consiglio, yes; Dr. Clarke, yes; Mr. Ravanelli, yes; Mrs. Weglewski, yes.

23-01-06 Motion by Mr. Matson and seconded by Mrs. Weglewski to grant the Treasurer authority to transfer monies from one object code in a fund to another object code in the same fund.

VOTE: Mr. Matson, yes; Mrs. Weglewski, yes; Dr. Clarke, yes; Mr. Consiglio, yes; Mr. Ravanelli, yes.

23-01-07 Motion by Mr. Consiglio and seconded by Mr. Matson to establish the ESC Governing Board meeting be held in the ESC Board Conference Room, 124 West Washington Street, Medina, Ohio, commencing on the following dates: 2/27, 3/27, 4/24, 5/22, 6/26, 7/17, 8/28, 9/25, 10/23, 11/27, and 12/18 at 6:00 p.m.

VOTE: Mr. Consiglio, yes; Mr. Matson, yes; Dr. Clarke, yes; Mr. Ravanelli, yes; Mrs. Weglewski, yes.

23-01-08 Motion by Mr. Matson and seconded by Mr. Consiglio to allow the Treasurer to update appropriations without Board approval to be presented at the next board meeting.

VOTE: Mr. Matson, yes; Mr. Consiglio, yes; Dr. Clarke, yes; Mr. Ravanelli, yes; Mrs. Weglewski, yes.

23-01-09 Motion by Mr. Ravanelli and seconded by Mr. Matson to set the Educational Service Center 2023 mileage reimbursement rate at the IRS approved rate of 65.5 cents per mile, effective January 1, 2023. (Attachment G)

VOTE: Mr. Ravanelli, yes; Mr. Matson, yes; Dr. Clarke, yes; Mr. Consiglio, yes; Mrs. Weglewski, yes.

23-01-10 Motion by Dr. Clarke and seconded by Mr. Consiglio to authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided, however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance. The authorization provided by this resolution shall commence on January 9, 2023, and remain in effect through the 2024 Organizational Meeting.

VOTE: Dr. Clarke, yes; Mr. Consiglio, yes; Mr. Matson, yes; Mr. Ravanelli, yes; Mrs. Weglewski, yes.

23-01-11 Motion by Dr. Clarke and seconded by Mr. Ravanelli to authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions along with wage/salary adjustments on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided, however, that upon ratification by this Board, the employment and wage/salary adjustment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer. Nothing in this resolution shall require the

Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisites to employment created by law or Board policy. The authorization provided by this resolution shall commence on January 9, 2022, and remain in effect through the 2024 Organizational Meeting.

VOTE:; Dr. Clarke, yes; Mr. Ravanelli, yes; Mr. Consiglio, yes; Mr. Matson, yes; Mrs. Weglewski, yes.

23-01-12 Motion by Mr. Matson and seconded by Mr. Consiglio to direct the administration and all staff of the ESC to comply with and follow the Ohio Department of Education, Office of Exceptional Children's model special education policies and procedures.

VOTE: Mr. Matson, yes; Mr. Consiglio, yes; Dr. Clarke, yes; Mr. Ravanelli, yes; Mrs. Weglewski, yes.

23-01-13 Motion by Mr. Matson and seconded by Mr. Consiglio to set the Educational Service Center 2023 meals reimbursement at the FY2023 GSA Cincinnati per diem rates for Ohio with an additional 15% gratuity effective January 1, 2023. (Attachment H)

VOTE: Mr. Matson, yes; Mr. Consiglio, yes; Dr. Clarke, yes; Mr. Ravanelli, yes, Mrs. Weglewski, yes.

23-01-14 Motion by Mrs. Weglewski and seconded by Mr. Ravanelli to designate the Treasurer as the Public Records Designee.

VOTE: Mrs. Weglewski, yes; Mr. Ravanelli, yes; Dr. Clarke, yes; Mr. Consiglio, yes; Mr. Matson, yes.

23-01-15 Motion by Mr. Matson and seconded by Mr. Consiglio to approve as a proper public purpose the purchase of coffee, meals, refreshments or other amenities for employees, customers and students of the ESC. The Governing Board finds the expenditures necessary and vital to strengthen the relationship between the ESC and our member districts.

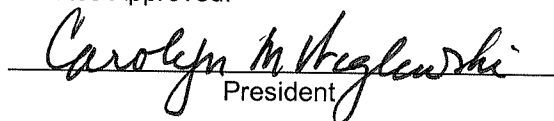
VOTE: Mr. Matson, yes; Mr. Consiglio, yes; Dr. Clarke, yes; Mr. Ravanelli, yes; Mrs. Weglewski, yes.

ADJOURNMENT

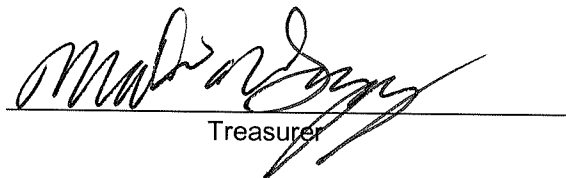
Motion by Dr. Clarke and seconded by Mr. Consiglio at 6:45 to adjourn the meeting.

VOTE: Dr. Clarke, yes; Mr. Consiglio, yes; Mr. Matson, yes; Mr. Ravanelli, yes; Mrs. Weglewski, yes.

Minutes Approved:



President



Treasurer

**RESOLUTION PROVIDING FOR RETAINING CERTAIN
LEGAL SERVICES OF
SQUIRE PATTON BOGGS IN CONJUNCTION WITH
LEGAL MATTERS
RELATING TO EDUCATION**

BE IT RESOLVED by the Educational Service Center of Medina County Governing Board, Medina County, Ohio, as follows:

Section 1 - The legal services of the law firm of Squire Patton Boggs are hereby retained, such legal services to be in the nature of legal representation, including appearances in court, advice, opinions, and recommendations as may from time to time be requested by the board or the superintendent as to legal matters related to education. In rendering such legal services, as an independent contractor and in an attorney-client relationship, said firm shall not exercise any administrative discretion on behalf of this board in the formulation of public policy, expenditures of public funds, enforcement of laws, rules, and regulations of the state, any county, any city, or of this board, or the execution of public trusts. The retention of such services may be terminated at any time by the board or said firm by written notice to the other.

Section 2 - For such legal services, said law firm shall be paid reasonable fees as approved by the board and shall be reimbursed for actual out-of-pocket expenses (including, but not limited to, travel, long-distance telephone calls, and duplicating expenses) incurred in rendering such legal services from funds appropriated, or that may be appropriated, by the board from time to time for such purpose.

Section 3 - Such legal services may be called for by the Medina County Superintendent of Schools at that person's discretion as long as the expenditures for such services do not exceed funds appropriated, or that may be appropriated, by the board from time to time.

**RESOLUTION PROVIDING FOR RETAINING CERTAIN
LEGAL SERVICES OF
MCGOWN & MARKLING CO., L.P.A.,
IN CONJUNCTION WITH LEGAL MATTERS
RELATING TO EDUCATION**

BE IT RESOLVED by the Educational Service Center of Medina County Governing Board, Medina County, Ohio, as follows:

Section 1 - The legal services of the law firm of McGown & Markling Co., L.P.A., are hereby retained, such legal services to be in the nature of legal representation, including appearances in court, advice, opinions, and recommendations as may from time to time be requested by the board or the superintendent as to legal matters related to education. In rendering such legal services, as an independent contractor and in an attorney-client relationship, said firm shall not exercise any administrative discretion on behalf of this board in the formulation of public policy, expenditures of public funds, enforcement of laws, rules, and regulations of the state, any county, any city, or of this board, or the execution of public trusts. The retention of such services may be terminated at any time by the board or said firm by written notice to the other.

Section 2 - For such legal services, said law firm shall be paid reasonable fees as approved by the board and shall be reimbursed for actual out-of-pocket expenses (including, but not limited to, travel, long-distance telephone calls, and duplicating expenses) incurred in rendering such legal services from funds appropriated, or that may be appropriated, by the board from time to time for such purpose.

Section 3 - Such legal services may be called for by the Medina County Superintendent of Schools at that person's discretion as long as the expenditures for such services do not exceed funds appropriated, or that may be appropriated, by the board from time to time.

**RESOLUTION PROVIDING FOR RETAINING CERTAIN
LEGAL SERVICES OF
PETERS KALAIL & MARKASIS CO., L.P.A.,
IN CONJUNCTION WITH LEGAL MATTERS
RELATING TO EDUCATION**

BE IT RESOLVED by the Educational Service Center of Medina County Governing Board, Medina County, Ohio, as follows:

Section 1 - The legal services of the law firm of PETERS KALAIL & MARKASIS CO., L.P.A., are hereby retained, such legal services to be in the nature of legal representation, including appearances in court, advice, opinions, and recommendations as may from time to time be requested by the board or the superintendent as to legal matters related to education. In rendering such legal services, as an independent contractor and in an attorney-client relationship, said firm shall not exercise any administrative discretion on behalf of this board in the formulation of public policy, expenditures of public funds, enforcement of laws, rules, and regulations of the state, any county, any city, or of this board, or the execution of public trusts. The retention of such services may be terminated at any time by the board or said firm by written notice to the other.

Section 2 - For such legal services, said law firm shall be paid reasonable fees as approved by the board and shall be reimbursed for actual out-of-pocket expenses (including, but not limited to, travel, long-distance telephone calls, and duplicating expenses) incurred in rendering such legal services from funds appropriated, or that may be appropriated, by the board from time to time for such purpose.

Section 3 - Such legal services may be called for by the Medina County Superintendent of Schools at that person's discretion as long as the expenditures for such services do not exceed funds appropriated, or that may be appropriated, by the board from time to time.



Bricker & Eckler LLP
100 South Third Street
Columbus, OH 43215
Office: 614.227.2300
www.bricker.com

Attachment F
Nicole M. Donovan
Direct Dial: 614.227.4866
ndonovsky@bricker.com

January 3, 2022

Medina County Educational Service Center
Attn: Robert Hlasko, Superintendent
124 W. Washington Street
Medina, Ohio 44256

Re: Legal Representation – General Education Matters

Dear Mr. Hlasko:

We are pleased that Bricker & Eckler has been asked to represent the Medina County Educational Service Center with respect to general education matters. The purpose of our letter today is to set forth the nature of our engagement and the terms and conditions of our representation of the ESC in these matters.

We understand that our responsibility in representing the ESC will be to handle the matters being referred to us by this engagement, as described above. If the ESC wishes to retain our firm for services on terms different from those discussed in this letter, we will prepare an additional letter similar to this one. Absent any other special arrangements, all work done by us will be on the terms and conditions set forth in this letter. Either of us may terminate the engagement at any time, subject on our part to our right to be compensated for services already rendered and the applicable rules of professional conduct.

We understand that Medina County Educational Service Center is our client for purposes of this engagement, and not any individual officers, administrators, or employees of the ESC. We will, however, be looking to each of you, and others designated by you as our primary contact(s) for purposes of communication. Likewise, I will have primary responsibility within our firm for representation of the ESC on this matter, and will serve as a primary contact for purposes of communication. We will nevertheless represent the ESC as a firm and will retain the discretion to assign portions of this engagement to those attorneys best able to handle the particular aspects of the representation. We also understand that you have other attorney contacts within the firm, and you may contact those attorneys directly as appropriate. As our client, we will expect the ESC to cooperate with us in our representation and to disclose any facts and documents that may be relevant to our representation or that we may otherwise request, as necessary.

As you know, our firm represents many other public entities, businesses, corporations, and individuals. In undertaking any representation of a client, we perform a formal conflicts check within our office. Based upon our discussions and upon our formal conflicts check, we have found no apparent conflicts with respect to representation of the ESC. That said, if at any time during

our representation we become aware of a conflict or determine that the representation of the ESC would conflict with our previous representation or relationship with other clients, we will discuss the situation with you.

We will bill you for our services and disbursements at the standard rates charged by the firm practice group to which I belong, which is the Education Practice Group. The hourly rates for the Education Practice Group currently range from \$235 to \$305 per hour, depending upon the particular attorney's experience. Please note that hourly rates are subject to change with or without advance notification. Further, when a legal matter involves areas of the law outside the expertise of the Education Practice Group, we may involve attorneys from other practice groups in our firm (such as construction, litigation, intellectual property, tax, etc.) to assist. Attorneys in these other practice groups may have hourly rates that are higher or lower than the hourly rates of our education law attorneys.

We render our statements on a monthly basis, as we find that most clients appreciate receiving a statement every month. The statements include disbursements incurred on your behalf, such as delivery charges, filing fees, travel expenses, as well as other extraordinary costs incurred in the performance of our services. If it becomes necessary to process a large number of documents or emails for a particular case, we may elect to use Relativity, our "e-discovery" database software, to assist with the collection, maintenance, and analysis of those records. If we believe this would be helpful on a particular case, we will consult with you prior to use. We will bill you for electronically stored information collected and/or maintained in Relativity or similar software during the course of the engagement. The fee structure is (1) 25 GB or less is \$250/month fee; (2) 26 GB to 50 GB is a \$500/month fee.

Payment is due upon receipt of our statements for services. We reserve the right to terminate our representation at any time if payment is not received within 30 days of the date of a statement, and you agree not to contest our withdrawal from any court or administrative proceeding if payment has not been received by us within 30 days of the date of a statement.

We will retain all financial records relating to this engagement for at least seven (7) years after the disbursement of any funds, or the conclusion of the engagement covered by this letter, whichever occurs first. Records, both financial and non-financial, will be retained by us beyond such seven (7)-year period if necessary to preserve and protect rights having a significant or indefinite duration. All documents or other property which you convey to us during the course of this engagement will be appropriately safeguarded. At the conclusion of our engagement, we may elect to dispose of records which may be properly disposed of under the applicable laws and rules of professional conduct. Upon request, we will give you the opportunity to obtain, store, and/or record such records at your own expense.

If the terms of this representation are agreeable to you, please sign the enclosed copy of this letter and return it to me. We want to emphasize that your signature on this engagement letter

Exhibit A
Standard Terms of Representation

Professional Fees. Generally, the principal basis for computing our charges for services rendered by our attorneys and paralegals are based on the time devoted to work on a particular legal matter multiplied by hourly rates for each professional performing such services.

The Firm charges for all time devoted to legal matters, including the following examples: meetings and telephone conferences with clients and others relevant to the case or transaction; legal research, drafting, reviewing and commenting on documents; correspondence; interviewing or deposing witnesses; travel time; discussions among attorneys in our office involved in the matter; hearings and trials; answering requests for information from third parties.

Retention and Disposition of Documents. When our representation of you in this or any particular matter terminates, we may ask you if you desire your papers and property returned to you. If you do not respond requesting the return of your papers and property, you agree we may upon reasonable notice dispose of such papers and property. Our own files pertaining to the matter will be retained by the Firm. These Firm files include, for example, Firm administrative records, time and expense reports, personnel and staffing materials, and credit and accounting records; and internal lawyers' work product such as drafts, notes, internal memoranda, and legal and factual research, including investigative reports, prepared by or for the internal use of lawyers. All such documents retained by the Firm may be transferred to the person responsible for administering our records retention program. For various reasons, including the minimization of unnecessary storage expenses, we reserve the right to destroy or otherwise dispose of any such documents or other materials retained by us within a reasonable time after the termination of the engagement.

Expenses/Disbursements. In addition to charges for professional services as described above, the Firm also bills for expenses incurred on our client's behalf. These expenses may include but are not limited to the following examples: duplication and binding of documents; messengers, couriers and postal services; secretarial overtime, word processing and other special staffing requirements; and travel expenses including, where appropriate, meals, transportation, lodging and other business expenses.

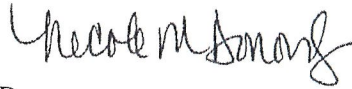
In addition, our services frequently require engaging the services of third parties on our client's behalf. Generally, clients are asked to pay such third parties directly. Where small amounts are involved, the Firm may advance payments to third parties and include them in its periodic bills. These disbursements may include the following examples: state agency filing fees; outside duplication of documents; fees for commencing lawsuits and service of process; deposition and court stenographer fees; expert witness and consultant fees; real estate recording fees and taxes; Uniform Commercial Code search fees; and, in general, any fees or charges the Firm pays to governmental or quasi-governmental agencies on behalf of its clients.

is for acknowledgement purposes only, and does not create an obligation to utilize our services, which will be provided on an as-requested basis only.

Again, we would like to express our appreciation for your selection of Bricker & Eckler to represent the interests of Medina County Educational Service Center on general education law matters. We look forward to serving you. Please call us if you have any questions.

Very truly yours,

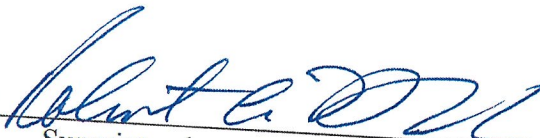
BRICKER & ECKLER LLP



By: _____
Nicole M. Donovan

TERMS ACKNOWLEDGED:

Medina County Educational Service Center

By:  1/6/22
Superintendent Date

Subject to the forgoing, it will be your responsibility to pay as billed for disbursements made on your behalf as indicated below:

Filing Fees. We will bill you the charges incurred by the Firm.

Travel Expenses. We will bill travel expenses at our cost without markup.

Express Delivery Services (FedEx, etc.). We will bill you for our actual out of cost expenses.

Local Delivery or Local Filing Services. Local delivery services will be billed to you at our cost without markup.

Court Reporters, Expert Witnesses, Accountant, etc. We will bill you at our cost without markup.

Electronically Stored Information (ESI). We will bill you for electronically stored information (ESI) collected and/or maintained during the course of engagement for litigation, public records requests or case analysis purposes.

The fee structure will be:

1. 25 GB or less is \$250 month
2. 26 GB to 50 GB is \$500 month

Post-Engagement Matters. You are engaging the Firm to provide legal services in connection with a specific matter. After completion of the matter, changes may occur in the applicable laws or regulations that could have an impact upon your future rights and liabilities. Unless you engage us after completion of the matter to provide additional advice on issues arising from the matter, the Firm has no continuing obligation to advise you with respect to future legal developments.

Insurance Coverage. You may have commercial general liability or other insurance coverage which may provide some reimbursement for the legal fees associated with our engagement. We urge you to contact your insurer or broker to determine the nature and extent of the applicable coverage, if any. It is the client's responsibility to pay the Firm for services rendered and to obtain reimbursement from the insurer.

Secure Encryption of Records. It is our policy not to post documents to a public cloud and/or shared file system. In order to protect your data, we will deliver all material to you in an encrypted manner. You agree to the encryption of these documents to maintain their security and confidentiality.



IRS issues standard mileage rates for 2023; business use increases 3 cents per mile

IR-2022-234, December 29, 2022

WASHINGTON — The Internal Revenue Service today issued the 2023 optional standard mileage rates used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes.

Beginning on January 1, 2023, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

- 65.5 cents per mile driven for business use, up 3 cents from the midyear increase setting the rate for the second half of 2022.
- 22 cents per mile driven for medical or moving purposes for qualified active-duty members of the Armed Forces, consistent with the increased midyear rate set for the second half of 2022.
- 14 cents per mile driven in service of charitable organizations; the rate is set by statute and remains unchanged from 2022.

These rates apply to electric and hybrid-electric automobiles, as well as gasoline and diesel-powered vehicles.

The standard mileage rate for business use is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes is based on the variable costs.

It is important to note that under the Tax Cuts and Jobs Act, taxpayers cannot claim a miscellaneous itemized deduction for unreimbursed employee travel expenses. Taxpayers also cannot claim a deduction for moving expenses, unless they are members of the Armed Forces on active duty moving under orders to a permanent change of station. For more details see [Moving Expenses for Members of the Armed Forces](#).

Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

Taxpayers can use the standard mileage rate but generally must opt to use it in the first year the car is available for business use. Then, in later years, they can choose either the standard mileage rate or actual expenses. Leased vehicles must use the standard mileage rate method for the entire lease period (including renewals) if the standard mileage rate is chosen.



U.S. General Services Administration

FY 2023 Per Diem Rates for Ohio

Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
Akron	Summit	\$64	\$14	\$16	\$29	\$5	\$48.00
Canton	Stark	\$64	\$14	\$16	\$29	\$5	\$48.00
Cincinnati	Hamilton / Clermont	\$74	\$17	\$18	\$34	\$5	\$55.50
Cleveland	Cuyahoga	\$69	\$16	\$17	\$31	\$5	\$51.75
Columbus	Franklin	\$64	\$14	\$16	\$29	\$5	\$48.00
Dayton / Fairborn	Greene / Montgomery	\$64	\$14	\$16	\$29	\$5	\$48.00
Hamilton	Butler / Warren	\$59	\$13	\$15	\$26	\$5	\$44.25
Mentor	Lake	\$59	\$13	\$15	\$26	\$5	\$44.25
Sandusky	Erie	\$64	\$14	\$16	\$29	\$5	\$48.00

Attachment H

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
Standard Rate	Applies for all locations without specified rates	\$59	\$13	\$15	\$26	\$5	\$44.25
Wooster	Wayne	\$59	\$13	\$15	\$26	\$5	\$44.25